

POLIS CONFERENCE CENTRE

POLIS offers

- an excellent location for networking
- 2 fully equipped meeting rooms
- a spacious relaxing lobby for coffee breaks, lunch, and receptions

Our facilities are accessible to mobility impaired persons.



Lobby



Reception area

POLIS offices are located

- next to the European Parliament
- close to the Committee of the Regions & the European Commission

Layout and capacity of the meeting rooms

Big meeting room		Small meeting room
<p>U-Shape 20 people</p>		<p>U-Shape 16 people</p>
<p>Classroom 24 people</p>		<p>Classroom 12 people</p>
<p>Auditorium 50 people</p>		<p>Auditorium 25 people</p>
<p>Round Table 24 people</p>		<p>Round Table 18 people</p>

Meeting room prices

Room Hire	Half day	Full day
Big meeting room (Equipment: chairs and tables, beamer with audio, PC, WIFI, flipchart, state-of-the-art hybrid meeting facilities)	€ 400 + VAT	€ 600 + VAT
Small meeting room (Equipment: chairs and tables, beamer, WIFI, flipchart)	€ 250 + VAT	€ 350 + VAT

Catering options

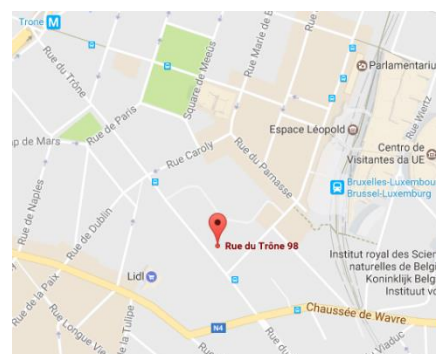
		Half day	Full day
1	Unlimited Coffee, Tea & Water	€ 6 pp + VAT	€ 11 pp + VAT
2	Sandwich lunch + Unlimited Coffee, Tea & Water	€ 30 pp + VAT	€ 35 pp + VAT
3	Trio of salads (pasta, rice, etc.) + Unlimited Coffee, Tea & Water	€ 35 pp + VAT	€ 40 pp + VAT

Please note that more options are available upon request.

POLIS location

POLIS offices are easily accessible & located next to:

- bus stop of the Brussels airport shuttle (Bus n° 12 & n° 21)
- Luxembourg train station, with direct train connections to Brussels Airport
- taxi station
- “Trône” metro station (direct line to Midi train station for Eurostar trains)



Information & reservation

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