

POLIS MEETING ROOMS

Polis proposes

- an excellent location for networking
- 2 equipped meeting rooms
- a spacious relaxing lobby

Facilities are accessible to mobility impaired persons.



Lobby

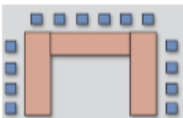
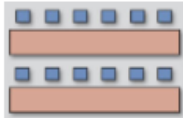

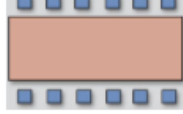


Reception area

Polis offices are located

- next to the European Parliament
- close to the Committee of the Regions & the European Commission

Layout of the meeting rooms

Conference center		Flexible room
U-Shape 24 people		U-Shape 16 people
Classroom 35 people		Classroom 18 people
Auditorium 50 people		Auditorium 25 people
Round Table 28 people		Round Table 20 people

Information & reservation

Alexia Collignon, Office Manager

Phone: +32 2 500 56 70

Email: acollignon@polisnetwork.eu

Meeting room prices - without catering

Room Hire	Price per half day Including welcome coffee and one coffee break	Price per day Including welcome coffee and two coffee breaks
Conference Center (Equipment: beamer with audio, PC, wireless connection, flipchart)	€ 320	€ 450
Flexible room (Equipment: beamer, wireless connection, flipchart)	€ 210	€ 340

Seminar packages - with catering

Base: Room hire + Unlimited coffee & water + Equipment (beamer, Wifi connection, PC, flipchart)

		Half day	Full day
1	<u>Base</u> + Lunch: Sandwich + Orange juice	€ 36 / per person	€ 41 / per person
2	<u>Base</u> + Salades & Salty tarts + Orange juice	€ 40 / per person	€ 46 / per person
3	<u>Base</u> + Lunch Buffet "de luxe" + Orange juice	€ 43 / per person	€ 49 / per person
R	<u>Cocktail Reception</u> : Room hire + Hot & cold canapés + White & Red wine + Orange juice & water		€ 49 / per person

Please note that our prices are excluding VAT.

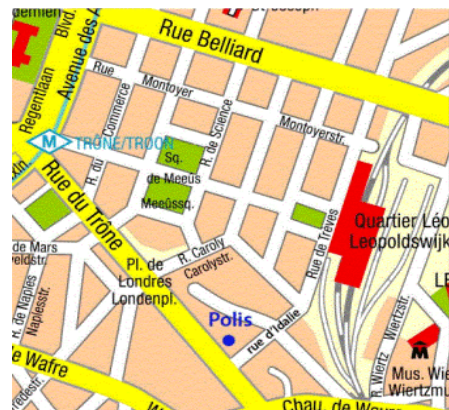
Polis location

POLIS offices are easily accessible & located next to:

- bus stop of the airport shuttle (Bus n° 12 & n° 21)
- Luxembourg train station
- taxi station
- "Trône" metro station (direct line to Midi train station for Eurostar and Thalys train)

If you look for a hotel near the Polis offices, please see the selection we propose at:

<https://www.polisnetwork.eu/about/hotel-information>



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