



ADDRESSING KEY CHALLENGES OF SUSTAINABLE URBAN MOBILITY PLANNING

Draft Agenda

Second SUMP Challenge Training Workshop

Institutional Cooperation

5-6 November 2013, Leeds (UK)

Metro, Wellington House, 40-50 Wellington Street, Leeds, LS1 2DE

About the CH4LLERGE project

Achieving sustainable, energy-efficient and environmentally friendly transport systems is one of the European key aims. Sustainable Urban Mobility Plans (SUMP) are an instrument that contributes to reaching the climate and energy targets set by European leaders and is promoted by the European Commission in relevant documents such as the Transport White Paper and Urban Action Plan. Cities frequently face major barriers while creating their own Sustainable Urban Mobility Plans. Over the course of the next three years, CH4LLERGE (2013-2016) will address the four most pressing challenges in SUMP development and implementation and develop innovative and transferable solutions in the areas of:

- Stakeholder participation and citizen involvement
- Institutional cooperation between sectors and disciplines
- Identification of the most effective policy measures
- Monitoring and evaluation of progress in SUMP development

Nine European cities are involved in CH4LLERGE and are grouped according to their status of sustainable urban mobility planning. The Optimising Cities of Amiens, Dresden, Gent and the county of West Yorkshire have all worked extensively with SUMP and will optimise their SUMP processes in the four thematic areas. The Advancing Cities of Brno, Budapest, Krakow, Timisoara and Zagreb are ambitious partners from New Member States and currently moving towards sustainable urban mobility planning. The Optimising Cities will assist them in developing strategies and implementing pilots in all four challenges. CH4LLERGE also supports 26 Follower Cities outside the consortium which are committed to improving their mobility planning.

CH4LLERGE offers a great variety of training activities including training workshops, national seminars, summer and winter schools as well as e-learning courses. Based on the lessons learned from the pilot schemes in the nine participating project cities, the various experiences from the Follower Cities and the results from the training activities, four CH4LLERGE Kits (brochures, manuals, and e-learning modules) will be developed as the main output of the project.

Purpose of the event

The supporting activities will be kicked-off and continuously intensified in a total of four in-depth training workshops, each covering one SUMP challenge. This second workshop will look at institutional cooperation. Host METRO is well-placed to invite the CH4LLERGE cities to participate in a workshop on this topic with rich experience on institutional cooperation in its own SUMP/LTP planning process and several mobility projects.

These are the main topics of the workshop:

- Institutional cooperation: basics
- Institutional cooperation: best practice examples
- Start activities on local SUMP roadmaps

Draft Agenda

Day 1: Tuesday, 05 November 2013

Workshop Venue: Metro, Wellington House, 40-50 Wellington Street, Leeds (see map p. 6)

<http://goo.gl/maps/GWchW>

12:15h – 13:15h **Lunch at** Art Gallery Café – optional (White Cloth Gallery, 24-26 Aire Street, Leeds, LS1 4HT)

<http://goo.gl/maps/ZVjW8>

13:30h - 15:00h **Participants' Welcome and Introduction**

David Hoggarth (Metro Director of Development), Susanne Böhler-Baedeker (Rupprecht Consult), Ivo Cré (POLIS)

Towards Local SUMP Roadmaps: Results of CH4 Survey & Discussion

Aljaz Plevnik (UIRS)

Institutional Cooperation: Facts and Theory

Dirk Lauwers, University of Gent, Belgium

METRO at Work: Case Studies for Institutional Cooperation

Jeff English (Metro)

Metro is the commercial operating name of the West Yorkshire Integrated Transport Authority (WYITA) and West Yorkshire Passenger Transport Executive (WYPTE). Metro is the Strategic Transport Authority for the five West Yorkshire local district authorities of Bradford, Calderdale, Kirklees, Leeds and Wakefield, and a population of 2.2 million people. Metro has sole responsibility for developing and managing delivery of the Sustainable Urban Mobility Plan; the 'Local Transport Plan' (LTP).

15:00h - 16:15 **Institutional Cooperation – Strategic Issues**

The following three consecutive presentations will discuss institutional cooperation at a strategic level on issues of SUMP development, plan coordination and transport funding.

West Yorkshire Local Transport Plan (SUMP), Jeff English (Metro)

The current 15-year SUMP covers the period 2011 to 2026. It was developed by Metro in partnership with 5 local district authorities and other institutional partners. The session will discuss the existing governance and cooperation arrangements at political, senior management and technical levels for the development and delivery of the Plan.

Combined Authority for Transport and Economy, Jeff English (Metro)

Metro and the West Yorkshire district councils are working together to create a new Combined Authority with enhanced responsibility for Transport and Economic Development. These authorities have agreed to put in place stronger, more accountable local leadership and to spend their resources more efficiently. Metro will be abolished and the new West Yorkshire Combined Authority will come into

being from 1 April 2014. This session will discuss the creation of a new model for institutional cooperation to drive local transport investments to support economic growth and job creation.

West Yorkshire Plus Transport Fund, Paul Roberts (Metro)

Metro is developing a £1billion Transport Fund intended to supplement the West Yorkshire Local Transport Plan as a means of realising major transport infrastructure projects to be targeted at supporting jobs growth and delivering improvements in accessibility to jobs. The Transport Fund would collate SUMP funding, devolved funding from central government and new mechanisms for generating funds locally. The Transport Fund would be managed by the new Combined Authority. This session will describe the objective led and evidence based approach to mapping the scale and location of where transport constraints would constrain future employment growth, and the work to develop an Urban Dynamic model and methodology for scheme identification and prioritisation and to gain stakeholder support and establish the funding mechanism with institutional partners.

16:15h - 16:45h	Coffee Break
16:45h - 18:00	Break-Out Session 1: Start of SUMP Roadmap Development <i>Led by UIRS, POLIS, RC and CHALLENGE partner cities</i>
18:00h	End of 1st Day
19:00h	Walking Tour (optional)
20:00h	Dinner Brasserie Blanc, Victoria Mill, Sovereign Street, Leeds LS1 4BJ http://goo.gl/maps/MrkiQ

Day 2: Wednesday, 06 November 2013

Workshop Venue: Metro (METRO), Wellington House, 40-50 Wellington Street, Leeds (see map p. 6)

<http://goo.gl/maps/GWchW>

09:00h - 10:30h **Break-out Session 2: Institutional Cooperation – Programme and Project Management**

The following sessions will discuss institutional cooperation at a project level. The sessions will focus particularly on Programme and Project Management methodologies for cooperation on partnership projects to realise the intended objectives and benefits. Participants will be split in 2 parallel groups to work on one topic each for 45min and will then be swapped to be able to work on the other topic too.

1. Public Transport: NGT (New Generation Transport – Trolley Bus) and Leeds Station Southern Entrance *led by Tom Gifford (Metro)*

- ➔ This session focuses on public transport network development, and cooperation between neighbouring authorities. The sessions highlights issues involved with cooperation on urban renewal, interchange development and projects involving railway companies and station owners

Metro and Leeds City Council are cooperating to deliver a trolleybus-based rapid transit system for Leeds known as NGT (New Generation Transport). Leeds NGT will be the UK's first modern trolleybus system. NGT is receiving £173m of government funding towards the £250m total cost of the scheme. Metro and Leeds City Council are demonstrating their cooperation on the scheme by entering into Joint Venture Agreements to deliver NGT. Construction of the first line is scheduled to start in 2016 with the first new trolleybuses operating by 2018.

Leeds Rail Station is the 2nd busiest UK station outside London. A new pedestrian entrance is to be built to link Leeds Rail Station directly with new developments to the south of Leeds city centre. 20% of Leeds Rail station passengers will benefit from the new station entrance. Leeds Station is owned and managed by Network Rail. The project is a cooperation between Network Rail and Metro. The £15.9m scheme has secured £12.2m from UK central government as well as funding from the West Yorkshire Local Transport Plan (SUMP) and Leeds City Council. Construction will commence in December 2013 with LSSE opening in late 2014.

2. Cycling & Walking: Highway to Health Cycling programme *led by Alison Pilling (Metro) and Heather Thompson (Leeds Public Health)*

- ➔ This session focuses on active travel and cooperation between neighbouring municipalities, transport and health professionals and between the public sector and the third (non-governmental / not for profit) sector.

Current levels of physical inactivity across Leeds and Bradford are resulting in increasing rates of obesity and obesity related health problems among both the adult and child populations; this will inevitably put increasing future demands on both the health and social care system as well as impacting on the broader city economies. In order to manage this epidemic, much work is needed to encourage and enable people to integrate physical activity in their daily living. Metro, on

behalf of Leeds and Bradford Councils, has been awarded £18m of government funding, which along with a local SUMP contribution of £11m, will deliver a package of infrastructure schemes and engagement and encouragement activities to promote cycling. The key feature of the Highway to Health scheme is a 23km cycle superhighway connecting the centres of Bradford and Leeds and employment sites, housing, schools and hospitals. Cycle routes will be supplemented by the extensive introduction of 20 mph zones to create attractive quieter neighbourhoods and design improvements to urban streetscapes and the pedestrian environment. A new organisation will be set up to deliver the package of communication and engagement activities. The programme will complement other cycling activities in the Local Transport Plan.

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|-----------------|---|
| 10:30h – 11:30h | Continuing SUMP Roadmap Development and Next Steps
<i>Led by UIRS, POLIS, RC and CHALLENGE partner cities</i> |
| 11:30h - 13:30h | Case Study Walking Tour and Farewell Lunch |
| 13:30h - 14:00h | Workshop Reflection and Feedback
<i>Feedback session and information about the next workshop in Amiens (France) on measure identification and selection</i> |
| 14:00h | End of 2nd Day |

How to get to Leeds

Both Leeds Bradford Airport and Manchester Airport are good for travel to Leeds. Leeds/Bradford Airport is closer. Manchester Airport offers more flight options.

Leeds Bradford Airport is a small airport. It is located 11km from Leeds city centre. Leeds Bradford Airport is connected to Leeds by bus service – Bus Service 757 runs every 30 minutes from the Airport to Leeds city centre. Travel time is approx. 30minutes. Cost: €6 return. Bus information at: <http://www.wymetro.com/howtogetto/airports/leedsbradfordinternationalairport/>

Manchester Airport is a large airport. It is located 67km from Leeds. Manchester Airport has a train station with fast, frequent, direct train services to Leeds (Leeds Rail station is located in city centre). Travel time from Manchester Airport to Leeds is approx. 1:20hr. Cost is approx. €33. Rail information at: <http://www.tpexpress.co.uk/>

Access to Metro offices at Wellington House from Leeds Rail Station

Trains from Manchester Airport arrive at Leeds Rail Station
Buses from Leeds/Bradford Airport arrive at Leeds Rail Station

To access Metro (Wellington House) from Leeds Rail Station
Leave Leeds rail station by the North Concourse exit. Cross the pedestrian crossing and walk to your left down Wellington Street. Metro is 50m down the road

Metro (WYPTE)
Wellington House
40-50 Wellington Street

Walking route to Metro,
Wellington House

Leeds Station North Concourse
entrance and exit

White Cloth Gallery
24-26 Aire Street
Lunch venue
5 November 12:15

Bus stop for Leeds/Bradford Airport
(Bus Service 757)

Leeds Station Main (East)
entrance and exit

LEEDS RAIL STATION

LEEDS CITY CENTRE

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Leeds Hotel information

All 5 following hotels listed below are all in close walking distance of Metro's Wellington House offices and Leeds Rail Station. All are recommended by Leeds Tourism office. The Doubletree Hilton, Ibis, The Met and The Cosmopolitan are all holding an allocation of rooms for Challenge. All 4 hotels have provided a specific booking reference for Challenge delegates - to be quoted when making a booking.

1. THE COSMOPOLITAN, 2 Lower Briggate, Leeds, LS1 4AE

89 fully equipped bedrooms, a mix of contemporary and traditional design comprising en suite, tea/coffee making facilities, Wi-Fi broadband and satellite TV. All rooms have air-conditioning, natural daylight and a good supply of telephone/fax/electrical points. All-day restaurant serves snacks and meals. A five-minute walk from Leeds Railway Station.

<http://www.cosmopolitanhotelleeds.com/>

CH4LLENGE booking reference: **60808**. Telephone or email info@cosmopolitan-hotel-leeds.com. Sunday £65 single, £75 double for sole. £90 twin or double. Monday – Wednesday £77.50 single, £92.50.

2. DOUBLETREE BY HILTON, Granary Wharf, Leeds, LS1 4BR

DoubleTree by Hilton is situated on Granary Wharf between Liverpool Canal and the Leeds Railway Station. Contemporary design with 333 guestrooms, including King City Suites and King Junior Suites. All bedrooms offer complimentary Wi-Fi and broadband internet access, in-room multimedia entertainment via iMac, offering 38 TV channels, 23 radio stations and a DVD/CD player, 'pillow menu' for a sound night's sleep, king and queen size beds, floor-to-ceiling windows that can be opened, walk-in power showers and mist-free mirrors, complimentary deluxe tea, coffee and organic biscuits.

<http://doubletree3.hilton.com/en/hotels/united-kingdom/doubletree-by-hilton-hotel-leeds-city-centre-LBACCDI/index.html>

Guests wishing to book should call the hotel directly on 01132411000 or email LBACC.Reservations@Hilton.com quoting code **AMETA**. These rates are available from the 1st of November to 8th November. The rate is £84 Single Occupancy and £94 Double Occupancy on a weekend (Friday, Saturday or Sunday Night). The rate for a weeknight would be £94 Single Occupancy and £104 Double Occupancy.

3. IBIS HOTEL, 23 Marlborough Street 23, Leeds LS1 4PB

Ibis Leeds Centre is located just outside the city center, about 12 minutes walk from the train station. 168 modern guest rooms with complimentary Wi-Fi, hairdryers, satellite TV & tea & coffee making facilities.

<http://www.ibis.com/gb/hotel-3652-ibis-leeds-centre/index.shtml>

CH4LLENGE booking reference: **373480**. Guests can either call and quote this reference by calling 0113 220 4100 or email their requirements to h3652-it@accor.com. Sunday - £47 BB Single, Sunday - £52 BB Double, Monday, Tuesday or Wednesday £47 Single BB, £52 Double BB

4. THE MET HOTEL, King Street, Leeds, LS1 2HQ

A beautiful grade two listed building, with terracotta exterior and ornate architecture. Located in the centre of Leeds' business district but just a short walk from city centre and Leeds Train Station, and a short car journey from Leeds Bradford International Airport. A five-minute walk from Leeds Railway Station.

<http://www.methotelleeds.co.uk>

CH4LLenge booking reference **METR031113**. Telephone 0113 245 0841. Sunday £95 single B&B, £95 double B&B. Monday to Wednesday £95 single or £105 double B&B.

5. NOVOTEL, 4 Whitehall quay, Leeds LS1 4HR

The hotel is centrally located, and is positioned just 300m from Leeds railway station. Each of the 196 bedrooms features Wi-Fi and Internet TV. Elements restaurant has an international cuisine and you can relax in a modern bar. Work out in the fitness centre and wind down in the sauna.

<http://www.novotel.com/gb/hotel-3270-novotel-leeds-centre/index.shtml>

Cost guide: £99 - £109 (no preferential rates)

Midweek hotel rates and walk times to Metro, Wellington House

