



Communications Intern

About Polis

Polis is the leading European network of cities and regions on urban transport innovation. For more than 25 years, European local and regional authorities have been working together within Polis to promote sustainable mobility and exchange good practice in the deployment of innovative transport solutions. Polis fosters cooperation and partnerships across Europe with the aim of making research and innovation in transport more accessible to cities and regions. We also act as an entry point to the European institutions on urban and regional transport issues, with the aim to help shape EU urban and regional mobility policy.

Task description

Polis is looking for a communications intern to join its Brussels secretariat. The intern will support the team with Polis communication activities (website, members newsletter, events) and dissemination and communication tasks to be carried out within the framework of European urban transport projects (including coordination with web designers and communication agencies, management and maintenance of project websites, drafting of publications, organisation of project events, etc).

What we offer

The internship will provide a unique opportunity to get hands-on experience with a diverse range of communication activities in an international context. We offer a full-time internship, from early/mid June to mid December 2017, paid 766 € per month.

Profile

Candidates with a background in communications and urban mobility are particularly encouraged to apply.

The successful candidate will be expected to have:

- an excellent command of written and spoken English; knowledge of additional European languages will be an asset;
- a university degree (studies completed), preferably in the field of communications;
- experience with developing communication tools in English, i.e. drafting newsletter articles, press releases, website content, brochures, etc.;
- knowledge of European projects management is an asset.

How to apply

Please send a motivation letter and CV to Karen Vancluysen (polis@polisnetwork.eu) by Thursday 25 May 2017.